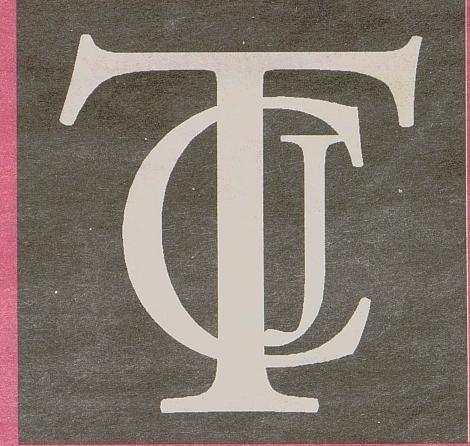


TYLER JUNIOR COLLEGE

REGISTRATION

GUIDE



for SUMMER 2010

Three Promises—1. A Quality Education 2. A Vibrant Student Life 3. Community Service

Online Registration:

Maymester: March 22—May 9, 2010

Summer Session I: March 22—May 31, 2010

Summer Session II: March 22—July 4, 2010

Late Registration:

Summer Session I: June 3, 2010

Summer Session II: July 8, 2010

Go to www.tjc.edu and find the Summer Registration icon for instructions.

(Students of TJC with an "A" number may simply log in to Apache Access.)

- This Registration Guide includes a listing of available courses, dates, times and instructors as of its printing on March 15. The schedule of available classes is subject to change on an ongoing basis. For a more accurate list of available courses, go to www.tjc.edu/onlineschedule.
- The payment deadline for Maymester Online Registration is **Monday, May 10**, SSI is **Tuesday, June 1** and SSII is **Monday, July 5** at 5 p.m. If you do not pay by the deadline, your entire schedule of classes will be dropped.
- Students must meet with an academic advisor before attempting to register IF they: are new to TJC; are non-TSI complete or exempt; are on scholastic probation; have less than a 2.0 GPA; or, need to change their major. (See page 6 for more information.)

- If you cannot attend classes for which you have registered, you must see an academic advisor to withdraw in order to avoid penalties.
- If you do not complete registration online or if you must make changes to your Summer schedule after Online Registration closes, you may participate in Late Registration, which is conducted in person.
- Late Registration will take place at Rogers Student Center on Thursday, June 3 for SSI and Thursday, July 8, 2010 for SSII. Your Late Registration activity will be conducted during a time period according to the first letter of your last name. For your Late Registration time period, see the schedule below. You may conduct your Late Registration activity at your assigned time or any open time thereafter.
- Note that Late Registration includes a \$30 late charge for new registration.

Late Registration

Rogers Student Center, 9 a.m. to 6 p.m. See Page 3 for details. (Payment due that day.)

Summer Session I: June 3, 2010

Summer Session II: July 8, 2010

P's, Q's, R's 9:00 a.m.

S's, T's 1:00 p.m.

M's, N's, O's 10:00 a.m.

W's 2:00 p.m.

U's, V's, X's, Y's, Z's 11:00 a.m.

A's, B's, C's, D's 3:00 p.m.

E's, F's, G's, H's, I's 12:00 p.m.

J's, K's, L's 4:00 p.m.

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- 2, 3 Important Dates
- 4 Tuition and Fees
- 4, 7 Refund Policies
- 6 Academic Advising
- 7, 8 Maymester/Special Terms
- 10 Summer Session I Classes
- 12 Summer Session II Classes

Admittance to the registration area will be limited to only students registering for Summer 2010 classes.

T Online Registration

Maymester: March 22 through May 9, 2010 (Payment due by May 10, 2010 by 5 p.m.)
Summer Session I: March 22 through May 31, 2010 (Payment due by June 1, 2010 by 5 p.m.)
Summer Session II: March 22 through July 4, 2010 (Payment due by July 5, 2010 by 5 p.m.)

All courses will be dropped for non-payment after 5 p.m. on payment due date.

Must complete Registration Steps listed below. Hours of operation: 24 hours per day, seven days per week.

Students **must** meet with an academic advisor before attempting to register **IF** they: are new to TJC; are non-TSI complete or exempt; are on scholastic probation; have less than a 2.0 GPA; or, need to change their major. (See page 6 for more information.)

***While striving to maintain system availability twenty-four hours a day, seven days a week, systems will have to be made unavailable during nightly file updating runs and occasionally on weekends and/or off-hours for system maintenance.**

Tyler Junior College Online Registration

Add or Drop Classes

 To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

Add Classes Worksheet

CRNs

Submit Changes

Class Search

Reset

[View Holds](#) | [Change Course Options](#) | [Registration Fee Assessment](#)

Powered by
STANDARD HIGHER EDUCATION

1. To register for courses, begin by navigating to www.tjc.edu. Click on the Apache Access link.
2. Type in your Apache ID and your Password. Click "**Login.**"
NOTE: The first time you login, your Password will be your birth date (MMDDYY). Once you have logged into the system, you will be asked to select a new Password. The Password **MUST** be six digits.
3. To begin registration, click on the "**Add/Drop Classes**" link in the Quick Links channel. The Quick Links channel is located in the left hand column, second channel down on the HOME tab.
4. Then click on "**Select Term**" in order to choose the appropriate term in which to register. Next select the term code (i.e., "Summer 2010") from the drop down menu and click "**Submit.**"
5. Next select "**Add or Drop Courses.**"
6. To register, enter the CRNs of the selected courses you want to take, select "**Submit Changes.**"

File Edit View Favorites Tools Help

Subject:	Journalism Agriculture - AGRI Air Cond and Refrig. - HART
Course Number:	<input type="text"/>
Title:	<input type="text"/>
Schedule Type:	All Clinical Cooperative
Instructional Method:	All NT TR
Credit Range:	<input type="text"/> hours to <input type="text"/> hours
Part of Term:	All 1st 8-Weeks 2nd 8-Weeks
Instructor:	<input type="text"/>
Session:	All Afternoon Conference & Seminar
Start Time:	Hour <input type="text"/> Minute <input type="text"/> am/pm <input type="text"/>
End Time:	Hour <input type="text"/> Minute <input type="text"/> am/pm <input type="text"/>
Days:	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun

Class Search **Reset**

7. If you do not know the CRNs and would like to search for classes, select **“Class Search.”**

8. Search for your class by subject, day, instructor, time, etc. Click **“Class Search”** to get a list of courses that meet the selected criteria.

NOTE: If you have a class with a lab, you must enroll in the lab and lecture section at the same time.

9. Find the course for which you would like to register and click the box next to the appropriate CRN. Click “**Register**” to register for that course. Repeat Steps 7–9 to register for additional courses.

10. You are now registered.

To view your bill-pay, select
"Registration Fee Assessment" on
the "Add/Drop" Screen.

File Edit View Favorites Tools Help
Select the box in front of the CRN (C identifies a closed class) and choose Register or Add to Worksheet.

Sections Found

Agriculture - AGRI

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	XL	XL	XL	In
										Cap	Act	Rem				
<input type="checkbox"/>	12226	AGRI	1131	001	M	1.000	The Agricultural Industry	MW	09:00 30	0	30	0	0	0	0	TB
	12224	AGRI	1419	001	M	0.000/4.000	Introductory Animal Science	TR	12:40 30	0	30	0	0	0	0	TB
<input checked="" type="checkbox"/>	12225	AGRI	1419	011	M	0.000/4.000	Introductory Animal Science	TR	02:15 30	0	30	0	0	0	0	TB
<input type="checkbox"/>	12223	AGRI	2330	001	M	3.000	Wildlife Management	TR	09:50 30	0	30	0	0	0	0	TB

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9 Last Day for Online Registration for Maymester	10 All Maymester Payments due by 5 p.m. Schedules dropped for those whose bills are unpaid.	11	12 Maymester Classes Begin (Classes meet Monday through Friday)	13	14	15
30 Last Day for Online Registration for SSI	31 All SSI Payments due by 5 p.m. Schedules dropped for those whose bills are unpaid.	1 Maymester Classes Finals (Maymester ends)	2 SSI Late Registration Rogers Student Center Apache Rooms 9 a.m.–6 p.m. (See Time Schedule)	3	4 Late Registration activity in person according to page 1 instructions and schedule.	5
6 First day of regular SSI classes Administrative Changes only Rogers Student Center Apache Rooms 9 a.m.–6 p.m.	7	8	9	10	11	12
4 Last Day for Online Registration for SSII	5 All SSI Payments due by 5 p.m. Schedules dropped for those whose bills are unpaid.	6	7	8 SSII Late Registration Rogers Student Center Apache Rooms 9 a.m.–6 p.m. (See Time Schedule)	9 Late Registration activity in person according to page 1 instructions and schedule.	10
11 First day regular classes SSII Administrative Changes only Rogers Student Center Apache Rooms 9 a.m.–6 p.m.	12	13 Summer Deadline for Degree Applications Students completing degree requirements at the end of the summer term must apply through an academic advisor by July 1, 2010, to graduate. Students wishing to participate in commencement exercise (August 13, 2010) should indicate so on the application.				

Summer Term I, 2010

March 22–May 9. Online Registration, Maymester. See *Registration Guide* for specific details.

March 22–May 31. Online Registration, Summer Term I and Summer Long Term. See *Registration Guide* for specific details.

May 10. Payment of fees deadline for Maymester.

May 12. Maymester begins(first class day; Maymester classes meet Monday–Friday with the exception of Memorial Day, May 31).

May 14. Official Reporting Day (all class rolls become official), Maymester.

May 31. Memorial Day Holiday.

June 1. Payment of fees deadline, Summer Term I and Summer Long Term.

June 2. Maymester final exams; Maymester ends.

June 3. Late Registration and advising, administrative changes, Summer Term I, Summer Long Term (Apache Rooms).

June 7. Summer Long Term and Summer Term I begin (first class day; most Summer Term I classes meet Monday–Thursday). Administrative changes only, Summer Term I, Summer Long Term (Apache Rooms).

June 10. Official Reporting Day (all class rolls become official), Summer Long Term, Summer Term I.

June 28. Last day to drop a course with a grade of "W", Summer Term I.

July 1. Last day to apply for a Summer degree.

July 8. Final exams, Summer Term I; Summer Term I ends.

July 9. All grades due, 5:00 p.m., Summer Term I.

Payment is required or arrangements made at the time of late (walk-in) registration. Schedules with unpaid fees will be dropped daily.

GET A JUMP-START!

1. PREPARE EARLY
2. USE ONLINE REGISTRATION

You will have the option of paying by credit card online, in person at the Cashier's window (WASC), or by mail (must be mailed seven working days prior to due date to avoid cancellation). You can receive an ID card and parking permit at Rogers Student Center during Late Registration or the Campus Safety office during the first week of classes.

Students who are eligible for the HOPE Scholarship Tax Credit, Lifetime Learning Tax Credit, or other tax benefits may wish to consult their tax advisor.

Special Terms Registration—See Special Terms on page 8.

Tuition and fees for Late Registration must be paid on day of registration to reserve schedule.

THERE IS NO DEFERRED PAYMENT. INVOICES WILL NOT BE MAILED FOR LATE REGISTRATION.

INSUFFICIENT FUNDS CHECK—If you write a bad check, your tuition and fees are considered unpaid.

Additional fees must be paid the day of changes.

Summer Term II, 2010

March 22–May 9. Online Registration, Maymester. See *Registration Guide* for specific details.

March 22–July 4. Online Registration, Summer Term II. See *Registration Guide* for specific details.

July 5. Payment of fees deadline.

July 8. Late Registration and advising, Summer Term II (Apache Rooms).

July 12. Summer Term II begins (first class day; most Summer Term II classes meet Monday–Thursday). Administrative changes, Summer Term II (Apache Rooms).

July 15. Official Reporting Day (all class rolls become official), Summer Term II.

August 2. Last day to drop a course with a grade of "W", Summer Term II, Summer Long Term.

August 12. Final exams Summer Term II, Summer Long Term; Summer Term II, Summer Long Term end.

August 13. Grades due, 5 p.m., Summer Term II, Summer Long Term.

Commencement, Wagstaff Gymnasium, 7 p.m.

This calendar is subject to change; consult the Registrar's office.

All Tyler Junior College offices will be closed on May 31, 2010, for Memorial Day.

TEXTBOOK INFORMATION:



TYLER
JUNIOR COLLEGE
BOOKSTORE
Rogers Student Center

The Official TJC Bookstore

Open 24 hours at
www.tjc.bkstr.com

Call us at 903-510-2522
or Toll free at
800-687-5680 (X-2522)

PAYMENT OF TUITION AND FEES AND REFUND POLICY

Tuition and Fees must be paid in full to retain your schedule.

FAILURE to pay your bill by the required due date will result in the cancellation of your schedule.

Payment Due Dates:

- 1. ONLINE REGISTRATION:** Full payment due for Maymester by May 10, 2010; Summer I by June 1, 2010; and for Summer II by July 5, 2010, all before 5:00 p.m.
- 2. CREDIT CARD PAYMENT:** VISA, MasterCard, and Discover are accepted. Please feel free to make credit card payments online using Online Registration. Payment must be made by the specified due date, or classes will be cancelled.
- 3. MAIL IN PAYMENTS:** Mail full payment one (1) week prior to June 1, 2010, for Summer I, and July 5, 2010, for Summer II, to ensure posting to account. Mail to: Tyler Junior College, Attention: Cashier, P. O. Box 9020, Tyler, TX 75711-9020. **Student ID number must be on check.** [All registrations completed after May 31 (Summer I) and July 5 (Summer II) must be paid online by credit card or in person at the Cashier's office.]
- 4. PAY AT CASHIER'S OFFICE:** White Administrative Services Center, first floor. Cash, check, Visa, MasterCard and Discover are accepted. Full payment due on or before May 10, 2010 for Maymester; June 1, 2010 for Summer I; and July 5, 2010 for Summer II all by 5 p.m. (Remember: To avoid standing in line pay early.)
- 5. LATE REGISTRATION:** Full payment due on the day of registration.
- 6. THIRD PARTY COMPANY OR AGENCY:** Awards, purchase orders, or letters must be sent to the Business Services office for required advance approval. **Online Registration:** purchase orders or letters must be received, AND balance owed over award must be paid in full, by June 1, 2010, before 5 p.m. for Summer I, and by July 5, 2010, before 5 p.m. for Summer II. **Late Registration:** purchase order or letters must be received on the day of registration; balance owed over award must be paid in full on day of registration.
- 7. FINANCIAL AID AND SCHOLARSHIPS:** In order to cover tuition and fees, awards must be accepted in account prior to registration. Balance owed over award must be paid in full by June 1, 2010, before 5:00 p.m. for Summer I, and July 5, 2010, before 5:00 p.m. for Summer II. College charges (tuition and fees, housing, etc.) are collected from the first financial aid money available to the student regardless of due date. Students are responsible for paying any tuition and fees, room, board, loans or scholarships by appropriate deadlines. NOTE: Federal student loans are not available for Special Terms, Summer I and Summer II.
- 8. INSTALLMENT PLAN:** NOTE: Special Terms, Summer I and Summer II are NOT eligible for installment plan.
- 9. PROMISSORY NOTES:** Students who have **completed financial aid requirements** may be eligible for a Bridge Loan to temporarily pay only tuition and fees. (See No. 7 above.)

Complete schedules will be dropped for NON-PAYMENT on unpaid accounts.

Class schedules and bills may be viewed and printed through the Apache Access online registration system. **Failure to receive a bill DOES NOT exempt students from payment and cancellation deadlines or Late Registration fees.** Late registrants will receive a bill and class schedule on the day they register. Bills and class schedules will NOT be mailed for Late Registration.

INSUFFICIENT FUNDS CHECK: If you write a bad check, your tuition and fees are considered unpaid. Your complete schedule will be dropped for NON-PAYMENT.

HOUSING AND MEALS: Full payment is due by Monday, June 1, 2010, before 5 p.m., for Summer terms.

CREDIT CARDS

These credit cards will be accepted by the Cashier's office, the TJC bookstore and RTDC for fee payments and for registration charges.



All tuition and fees must be paid on day of Late Registration to reserve schedule. There is no deferred payment. Invoices will not be mailed for Late Registration.

TUITION AND FEES

Semester Hours	Residents of the Tyler Junior College District	Texas Residents Out-Of-District	Non-Residents of Texas
1	\$119	\$160	\$180
2	183	265	305
3	247	370	430
4	311	475	555
5	375	580	680
6	439	685	805
7	503	790	930
8	567	895	1,055

Method of Computation: \$28/hr. tuition plus \$34/hr. general education fee plus \$2/hr. student life fee (\$26 max) plus \$15 health services fee plus \$25 registration fee plus \$15 parking fee.

\$28/hr. tuition plus \$41/hr. surcharge plus \$34/hr. general education fee plus \$2/hr. student life fee (\$26 max) plus \$15 health services fee plus \$25 registration fee plus \$15 parking fee.

\$48/hr. (\$200 minimum) tuition plus \$41/hr. surcharge plus \$34/hr. general education fee plus \$2/hr. student life fee (\$26 max) plus \$15 health services fee plus \$25 registration fee plus \$15 parking fee.

Other Fees

NOTE: In addition to the rates shown, the following fees are charged:	
Laboratory Fee (per course, specified courses only)	\$ 25/course
Laboratory Fee (per course, Allied Health/Automotive/Welding courses)	75/course
College Preparatory Fee (per course, specified courses only)	25/course
Individual Music Instruction (1 lesson/week)	75
(2 lessons/week)	100
27-Hour Rule Fee	75/hour
Non-Funded Course Fee	75/hour
Late Registration Fee	\$ 30
Return Check Fee (Registration)	25
(Other)	15

*For posting credit by examination (CLEP, etc.) to permanent records.

"Tuition, fees, and other expenses are subject to change by vote of the Board of Trustees or the legislature of the State of Texas."

There is no deferred payment. Students' schedules with unpaid tuition and fees will be dropped for non-payment.

for Summer 2010

REFUND POLICY (Summer Sessions I & II)

Refund payments will be issued to the student's TJC Debit Card by HigherOne® 2-4 weeks after the 4th class day.

Refund of Mandatory Tuition and Fees

Students who completely withdraw or reduce their credit-hour load (remain enrolled at Tyler Junior College) by completing their proper forms in the advisor's office shall have their tuition and mandatory fees refunded according to the following schedule:

Prior to the first official class day	100%
During the first five class days	70%
During the sixth class day	25%
After the sixth class day	0%

Late registration, registration, insurance, change fees and medical supply fees are non-refundable.

Students who "swap" credit hours (exchange one three-hour course for another three-hour course) may do so without a monetary drop penalty. The even exchange applies only if the courses added and dropped are presented to the registrar at the same time. Additional lab fees may apply and must be paid on day of change.

Weekend College

The above dates and policy will apply to the Weekend College program regardless of the actual start dates of classes.

Special Notes

It is the student's responsibility to drop courses. The dates used for determination of refunds are those entered by the Office of Admissions and Registrar when the drop slip is received and processed by them. **Refunds will be applied to outstanding debts owed to Tyler Junior College. Unpaid student accounts may be turned over to a collection agency.**

Additional fees must be paid in the Cashier's office the same day as adding and changing courses to reserve your schedule. All courses in which a student is enrolled will be dropped for non-payment if 100% of tuition and fee charges are not paid.

The refund policy is subject to change by the vote of the Tyler Junior College Board of Trustees or the legislature of the State of Texas.

Compliance with the Americans with Disabilities Act (ADA)

Persons with disabilities and who need special accommodations are invited to contact the ADA Student Coordinator in the Support Services office, located on the 2nd floor of the Rogers Student Center (RSC). Students may contact Support Services by calling 903-510-2395.

Information concerning accommodations for the student with a disability can be found on page 5.

MAXIMUM NUMBER OF COURSES DROPPED (SB 1231)

Beginning with the Fall 2007 semester, and applying to students who enroll in higher education for the first time during the Fall 2007 semester or any term thereafter, a Texas institution of higher education may not permit an undergraduate student to drop a total of more than six courses in an academic career unless specific, State-allowed exceptions deemed to have "good cause" apply. The law affects only those students whose first enrollment in college began with the Fall 2007 semester.

Inquiries concerning "good cause" exceptions to this law for students of Tyler Junior College may be made to the Director of Academic Advising.

VETERAN STUDENT INFORMATION

Veteran students and qualified dependents should be aware of the following facts:

- You must apply for benefits **each semester. Nothing is automatic.** All forms and assistance are available on campus from Veterans' Services located in the registrar/admissions office.
- Veterans' Services Hours: Monday–Friday: 8 a.m. to 5 p.m. (except summer hours)
- A veteran or qualified dependent must be a registered student before forms can be submitted to the Veterans Administration Regional Office for application for benefit payments. Evidence of enrollment must be furnished to the Tyler Junior College Veterans' Services each enrollment period in order for benefit payment to continue.

Students will be certified only for courses outlined in their degree objective approved by the Veterans Administration.

- VARO toll-free number to Waco—1-888-442-4551—is available for inquiries regarding educational benefits as well as other types of questions.
- **Hazlewood Act.** Texas veterans who have exhausted their educational benefits may attend Tyler Junior College under the Hazlewood Act. They may be exempt from tuition and educational related fees, **if Federal Financial Aid funds have been exhausted**, and if they meet all the following educational related requirements:

1. Are currently a Texas resident.
2. Were a Texas resident at the time of entrance into the service.
3. Have an honorable discharge.
4. Have at least six (6) months active duty, excluding training.
5. Provide a copy of discharge papers (DD214) to Veterans' Services in Admissions.
6. Show proof that all other federal assistance funds have been exhausted.
7. Show proof of eligibility or ineligibility for Pell Grant.
8. Have not defaulted on a student loan.

Student fees and late charges will be the responsibility of the student and are to be collected at registration.

For further information, contact Veterans' Services in the Admissions Office, Tyler Junior College, P.O. Box 9020, Tyler, Texas 75711, **903-510-2523**.

ACCREDITING

Tyler Junior College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Tyler Junior College.

The Commission asks that inquiries to its office relate only to the accreditation status of the College and not to general admission information.

TJC MISSION STATEMENT

To provide a comprehensive collegiate experience that is anchored in the rich traditions of a quality education, vibrant campus life and community service.

TJC VISION STATEMENT

To be the region's premier comprehensive community college, recognized internationally for its academic and workforce programs, student life and community engagement.

PROBLEMS AND SOLUTIONS

1. **If you haven't turned in an application to Tyler Junior College**—Contact the Admissions office, WASC, 1st floor.
2. **To change your address**—Contact the Registrar's office, WASC, 1st floor. The request must be made in writing.
3. **If you want to take an overload of classes**—Contact your academic dean's office.
4. **If you want to change your major**—Contact your academic advisor's office.
5. **If you believe your transcript is incorrect**—Contact the Transcript office at 903-510-2400.
6. **If you have forgotten your "A" Number or Password**—Contact the HelpDesk at 903-510-3269.

ACCOMMODATIONS FOR THE STUDENT WITH A DISABILITY

◆ Hearing	◆ Speech/Language
◆ Physical Disability	◆ Learning Disorder
◆ Psychological/Emotional Disability	◆ Neurological Disorder
◆ Vision	◆ Other Disabilities
◆ Reading Disorder	

Tyler Junior College welcomes students with disabilities who have the potential for academic success in the post-secondary educational environment. To request accommodations, the student with a disability should arrange an appointment with a Support Services counselor to obtain the **Request Accommodations Form (RAF)**. Appropriate documentation of physical or psycho/educational evaluation that meets TJC guidelines or a referral from an appropriate rehabilitation agency (Texas Department of Assistive and Rehabilitation Services) that clearly documents the disability and supports the need for accommodations must be submitted before any accommodations can be arranged. Students are encouraged to apply for assistance with Support Services four weeks prior to the beginning of the semester to allow for time for adequate coordination of services.

Prospective and current students, parents or others who seek additional information regarding Support Services should call: Voice 903-510-2395 or TDD 903-510-2394. Support Services is located on the second floor of the Rogers Student Center.

Tax Benefits for Students

Independent students and parents of dependent students should be aware that a number of educational tax benefits may be available to them when filing their federal income tax returns. Because deductions available vary widely according to individual circumstances, you should consult your tax advisor to see if any benefits are available to you. Information and applicable tax forms are also available at your local IRS office. The following list provides the common types of possible benefits about which you may want to inquire: (1) The HOPE Scholarship Tax Credit and/or Lifetime Learning Credit (TJC mails a Form 1098-T to each applicable student's permanent address in January); (2) Exemption of Employer-Provided Assistance; (3) Exemption of Scholarships and Tuition Remission; and (4) Deduction of Student Loan Interest.

ADVISEMENT AND REGISTRATION PROCEDURES

Students **must** meet with an Academic Advisor before attempting to register **IF** they: are a new high school graduate; are new to TJC; are non-TSI complete or exempt; are on academic probation; have less than a 2.0 GPA; or, need to change their major.

New Student Advising Process

1. Submit the following to the Admissions office in the White Administrative Services Center:

- A completed admission application. (An application form is available from the Admissions office or at www.tjc.edu/admissions/application.htm or the Texas common application at www.applytexas.org.)
- Official high school transcript or GED score report.
- Test scores (i.e., THEA, ACT, SAT, TAKS) if not listed on the high school transcript.

2. Determine Texas Success Initiative (TSI) or testing status through Admissions office:

- If THEA taken, *THEA exempt, or **THEA waived, go to step 3.
- If THEA testing has not been completed, go to the Testing Center (second floor of Rogers Student Center) to take the Accuplacer. (This is an alternative test to THEA—allow three hours to test. There is a fee of \$25 to be paid in the Testing Center before testing. Photo ID required.) Or check with the Testing Center for scheduled Quick THEA dates.

3. After meeting testing requirements, visit with an Academic Advisor for assistance with course selection. (A list of advising offices and possible majors is at the bottom of this page. Drop in or call for an appointment.)

The Academic Advisor helps new students with:

- Interpretation of test scores
- Information on campus resources
- Selecting a major
- Degree Plan and transfer information
- Course selection and registration
- Information on the registration process
- Clearance for registration

4. Check the printed *Registration Guide* or view it online at www.tjc.edu to choose course days and times.

5. **If you are a new High School graduate, your Advisor will determine if you are eligible to register online.** Notice deadline listed in the *Registration Guide*.

6. Pay tuition and fees by the deadline published in the *Registration Guide*. Secure parking permit and student ID card.

* Determined when an application is received. Texas Success Initiative (TSI) status is based upon scores from one of the following tests: ACT, SAT, TAKS. Students who are exempt from testing may still be required to take a TJC placement test or Accuplacer for placement.

**Includes students who are in a Certificate Program. See College Catalog for more information.

Returning Student Advising Process

The following are general registration procedures for returning students:

1. **If it has been two years since attending TJC, please complete a new application for admission before seeing your Advisor and turn in transcripts from any college attended after TJC.**
2. If you are non-TSI complete, have a GPA below 2.0, or need to change your major, you must meet with an Academic Advisor for assistance in course selection. (A list of advising offices and possible majors is at the bottom of this page. Drop in or call for an appointment.) If you are TSI complete (in college-level classes), and have over 12 hours credit, you are not required to meet with an advisor to register unless unsure what courses to take.
3. Check the printed *Registration Guide* or view it online at www.tjc.edu to choose course dates and times.
4. **Register** online, if eligible, before deadline listed in the *Registration Guide*.
5. Pay tuition and fees by the timeline published in the *Registration Guide*. Secure parking permit and student ID card.

Consider the following factors prior to registration:

A. Are you on scholastic probation?

- If so, you are required to see the academic advisor from your school (Allied Health and Nursing, Applied Studies, or University Studies) for assistance in course selection and information on study skills and tutorial resources. Be aware that, due to your GPA, you may be limited in the number of hours and type of courses for which you may enroll.

B. Do you plan to graduate this semester?

- If so, then follow the steps below:
 1. Plan to meet with an academic advisor for your major and/or in your school to confirm your graduation status.
 2. If necessary, request course waivers and/or substitutions for specific Degree Plan requirements.
 3. Apply for graduation with appropriate advisor for your major by the published deadline. (See the *College Catalog* for dates.)

Transfer Student Advising Process

1. Submit the following to the Admissions office in the White Administrative Services Center:

- A completed admission application. (An application form is available from the Admissions office or at www.tjc.edu/admissions/application.htm or the Texas common application at www.applytexas.org.)
- Official transcripts from all colleges previously attended.
- Test scores (i.e., THEA, ACT, SAT, TAKS) if not listed on a college transcript.

2. Determine Texas Success Initiative (TSI) status through the Admissions office: Remember, unless a student is *THEA exempt or in a **THEA waived certificate program, he/she must take the THEA or Accuplacer before registering at a Texas state public institution. A TJC placement test or Accuplacer may be required of some students regardless of their THEA status.

3. Contact the transcript evaluator in the Admissions office for an evaluation of transfer credits at 903-510-2123.

4. Meet with an Academic Advisor for assistance in course selection. Take a copy of your transcript with you. (A list of advising offices and majors is at the bottom of this page. Call for an appointment.)

The Academic Advisor helps the student with:

- Interpretation of test scores
- Information on campus resources
- Selecting a major
- Degree Plan and transfer information
- Graduation requirements
- Course selection
- Course waivers and substitutions
- Information on the registration process
- Clearance for registration

5. Check the printed *Registration Guide* or view it online at www.tjc.edu to choose course dates and times.

6. **Register** online before the deadline listed in the *Registration Guide*.

7. Pay tuition and fees by the timeline published in the *Registration Guide*. Secure parking permit and student ID card.

* Determined when an application is received. Texas Success Initiative (TSI) status is based upon scores from one of the following tests: ACT, SAT, TAKS. Students who are exempt from THEA may still be required to take a TJC placement test or Accuplacer for placement.

**Includes students who are in a Certificate Program. See College Catalog for more information.

Rev. 10/09

ACADEMIC ADVISORS

School of Allied Health and Nursing

Academic Advising, G-222: 903-510-2662

Dental Hygiene
Diagnostic Medical Sonography
Emergency Medical Service Professions
Health Information Technology/Medical Transcription Certificate
Human Services: Addiction Counselor Training Program (Substance Abuse Counseling)

Medical Laboratory Technology
Nursing, Associate Degree (ADN)
• LVN-ADN Transition
Nursing (VNE), Vocational Nurse Education (Certificate)
Radiologic Technology
Respiratory Care
Surgical Technology
Vision Care Technology

School of Applied Studies

Academic Advising, T-202: 903-510-2347

Automotive Technology
Business Management
Child Development/
Early Childhood
Computer Science—
Field of Study
(AA-Bachelor Track)
Computer Information Systems
• Network Administration
• PC Support Specialist
• WAN Technology
Criminal Justice—Field of Study
(AA-Bachelor Track)
• Law Enforcement Investigations
Engineering Design Technology
• Process Piping Design

Gaming and Simulation Development
• Programming
• Graphics
Graphic Arts/Photography
Graphic Arts
Heating, Air Conditioning and Refrigeration
Office Technology—Medical Option
• Medical Office Management or Insurance Coding
Paralegal
Professional Tennis Management
Surveying and Mapping Technology
Welding Technology

School of University Studies

Academic Advising Center, Rogers Student Center, 2nd floor:
903-510-2425; 903-510-2131

Associate of Arts Degrees
Art
Business Administration—Fields of Study
Communications—Fields of Study
• Advertising/Public Relations
• Journalism/Mass Communication
• Radio & Television Broadcasting/
Broadcast Journalism
• Speech
Dance
Economics
Foreign Language
General Studies
Government
History
Home Economics
Liberal Arts

Music—Field of Study
Musical Theatre
Psychology
Sign Language (AAS Degree)
Social Work
Sociology
Theatre

Associate of Arts in Teaching Degrees
EC-6/4-8 Grade Levels
8-12 Grade Levels

Associate of Science Degrees
Agriculture
Biology
Chemistry
Engineering—Field of Study

Please Note: Students interested in Pre-Dentistry, Pre-Chiropractic, Pre-Law, Pre-Medicine, Pre-Occupational Therapy, Pre-Physical Therapy, Pre-Physician Assistant, or Pre-Veterinary should follow the A.S. Biology track degree plan and see an Advisor in the University Studies Advising Office.

Environmental Science
Geology
Health and Kinesiology
• Athletic Training
• Health Studies
• Kinesiology
• Outdoor Leadership
Horticulture
Mathematics
Physics

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)
MAYMESTER (May 12–June 2, 2010)							
1. Online register for these classes.							
2. Pay fees in Cashier's office by May 10, 2010.							
3. ATTENTION ALLIED HEALTH STUDENTS! See your department chair for details.							
Art							
ARTS 1301 Art Appreciation		30321 600 Lecture	MTWRF	09:00-12:00 p.m.	J	186	Stewart C
Computer Information Systems							
COSC 1300 Introduction to Computing		Internet-Based Course					
30577 650 Lecture/Lab			Internet				Delk G
Criminal Justice							
CRIJ 1313 Juvenile Justice System		30514 600 Lecture	MTWRF	09:00-12:00 p.m.	T	200	Waller J
Economics							
ECON 2301 Principles of Macroeconomics		30268 600 Lecture	MTWRF	09:00-12:00 p.m.	J	241	Stine S
English							
ENGL 1301 Composition I		30277 600 Lecture	MTWRF	09:00-12:00 p.m.	J	217	Parrish R
Internet-Based Courses		30418 650 Lecture	Internet				Bruckwicki J
30483 651 Lecture		30484 651 Lecture	Internet				Bruckwicki J
ENGL 1302 Composition II		30280 600 Lecture	MTWRF	09:00-12:00 p.m.	J	218	Gary L
ENGL 2311 Technical and Business Writing		30279 600 Lecture	MTWRF	09:00-12:00 p.m.	J	236	Adams M
ENGL 2332 World Literature I		Internet-Based Courses					
30282 650 Lecture			Internet				Brooks G
30484 651 Lecture			Internet				Brooks G
ENGL 2333 World Literature II		Internet-Based Course					
30522 650 Lecture			Internet				Palmer M
Government							
GOVT 2305 Federal Government		30271 600 Lecture	MTWRF	09:00-12:00 p.m.	J	1116	Ray D
Internet-Based Courses		30269 650 Lecture	Internet				Khosrowshahi
30362 651 Lecture		30362 651 Lecture	Internet				Khosrowshahi
GOVT 2306 Texas Government		30272 600 Lecture	MTWRF	09:00-12:00 p.m.	J	187	Mowery S
Internet-Based Courses		30270 650 Lecture	Internet				Khosrowshahi
30368 651 Lecture		30368 651 Lecture	Internet				Khosrowshahi
Home Economics							
HECO 1322 Nutrition and Diet Therapy		Internet-Based Course					
30547 650 Lecture			Internet				Bibby R
History							
HIST 1301 United States History I		30275 600 Lecture	MTWRF	09:00-12:00 p.m.	J	228	Kirkpatrick I
Internet-Based Courses		30273 650 Lecture	Internet				Willbanks G
30363 651 Lecture		30363 651 Lecture	Internet				Willbanks G
HIST 1302 United States History II		30276 600 Lecture	MTWRF	09:00-12:00 p.m.	J	229	Owens J
Internet-Based Courses		30274 650 Lecture	Internet				Willbanks G
30391 651 Lecture		30391 651 Lecture	Internet				Willbanks G
Health and Kinesiology							
HLTH 1304 Personal/Community Health I		30545 600 Lecture	TBA	TBA	TBA	TBA	Ludovico L
HLTH 1306 First Aid		30465 600 Lecture	MTWRF	09:00-11:00 a.m.	OHPE	208	Staff
KINE 1104 Physical Conditioning		Internet-Based Course					
30129 500 Lecture/Lab			Internet				Groth J
KINE 1140 Outdoor Recreation I		30427 600 Lab	TBA	TBA	TBA	TBA	Staff
KINE 1144 Paddlesports I		30542 600 Lab	USMTWRF	TBA	OHPE	208	Caddell J
KINE 1145 Backcountry Expeditioning I		30543 600 Lab	USMTWRF	TBA	OHPE	208	Caddell J

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)
Humanities							
HUMA 1301 Introduction to the Humanities I							
Internet-Based Course							
30283 650 Lecture				Internet			Gary L
Mathematics							
MATH 1314 College Algebra							
30252 600 Lecture		MTWRF	09:00-12:00 p.m.	P	111	Staff	
MATH 1325 Mathematics for Business and Social Sciences II							
30533 600 Lecture		MTWRF	01:00-04:00 p.m.	P	111	Staff	
MATH 1342 Elementary Statistical Methods							
30531 600 Lecture		MTWRF	09:00-12:00 p.m.	P	103	Staff	
Music							
MUSI 1306 Music Appreciation							
30528 601 Lecture		MTWRF	09:00-12:00 p.m.	WCA	201	Baham K	
Psychology							
PSYC 2301 General Psychology							
Internet-Based Courses							
30249 650 Lecture		Internet					Luke K
30480 651 Lecture		Internet					Luke K
Sociology							
SOCI 1301 Introductory Sociology							
Internet-Based Course							
30250 650 Lecture		Internet					Foster R
Social Work							
SOCW 2361 Introduction to Social Work							
Internet-Based Course							
30419 650 Lecture		Internet					Lassanske S
Speech							
SPCH 1311 Introduction to Speech Communications							
30255 600 Lecture		MTWRF	09:00-12:00 p.m.	FA	101	Porter A	
SPCH 1315 Public Speaking							
30256 600 Lecture		MTWRF	09:00-12:00 p.m.	WCA	203	Fowler A	
SPCH 1321 Business and Professional Communication							
30258 600 Lecture		MTWRF	09:00-12:00 p.m.	WCA	202	Faulds R	
Theatre							
DRAM 1310 Introduction to Theatre							
30420 601 Lecture		MTWRF	09:00-12:00 p.m.	WCA	JBT	Siller V	

Refund Policy* (Special Terms Only)

Refund of Mandatory Tuition and Fees — Special Terms

Students who completely withdraw or reduce their credit-hour load (remain enrolled at Tyler Junior College) by completing their proper forms in the advisor's office shall have their tuition and mandatory fees refunded according to the following schedule:

Prior to the first class day 100%
After classes begin see table below):

Drops and Withdrawals

Length of Class Term in Weeks	Last Day for 70% Refund	Last Day for 25% Refund
2 or less	2	N/A
3	3	4
4	4	5
5	5	6
6	5	7
7	7	9
8	8	10
9	9	11
10	9	12
11	10	14
12	12	15
13	13	16
14	13	17
15	14	19
16 or longer	15	20

Example: Three week Course

Prior to the first day of class	100%
During the first through third class days	70%
During the fourth class day	25%
After the fourth class day	0%

Late registration, registration, insurance, change fees and medical supply fees are non-refundable.

*Subject to change by the State Legislature, Coordinating Board or Board of Trustees of Tyler Junior College.

TENTATIVE CLASS SCHEDULE

SUMMER, 2010

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)	CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)	
<h2>SPECIAL TERMS</h2>																
1. Online register for these classes. 2. Pay fees in Cashier's office by May 10, 2010. 3. ATTENTION ALLIED HEALTH STUDENTS! See your department chair for details.																
Automotive Technology (May 10–June 17, 2010)																
AUMT 1213 Theory of Automotive Suspension and Steering Systems																
30298 001 Lecture		MTWR	11:10-12:15 p.m.		STC	TBA	Perry J									
30314 061 Lecture		MTWR	09:15-10:20 p.m.		STC	TBA	Alikhan M									
AUMT 1316 Automotive Suspension and Steering Systems																
30299 001 Lecture/Lab		MTWR	07:00-11:00 a.m.		STC	TBA	Perry J									
30313 061 Lecture/Lab		MTWR	05:00-09:00 p.m.		STC	TBA	Alikhan M									
Emergency Medical Service Professions (May 10–August 12, 2010)																
EMSP 1166 Practicum—EMT																
30284 001 Lab		TBA	TBA			TBA	TBA	Gray C								
30442 002 Lab		TBA	TBA			TBA	TBA	Gray C								
30456 711 Lab		TBA	TBA			TBA	TBA	Gray C								
EMSP 1167 Paramedic Practicum																
30285 001 Lab		TBA	TBA			TBA	TBA	Findley P								
EMSP 1168 Paramedic Practicum II																
30286 001 Lab		TBA	TBA			TBA	TBA	Findley P								
EMSP 1169 Paramedic Practicum III																
30287 001 Lab		TBA	TBA			TBA	TBA	Findley P								
EMSP 1501 Emergency Medical Technician—Basic																
30288 061 Lecture		MW	06:00-07:50 p.m.		T	251	Gray C									
30289 081 Lab		MW	08:00-10:00 p.m.		T	251	Gray C									
30440 001 Lecture		MW	08:00-09:50 a.m.		TBA	TBA	Gray C									
30441 011 Lab		MW	10:00-12:00 p.m.		TBA	TBA	Gray C									
EMSP 2135 Advanced Cardiac Life Support																
30457 711 Lab		TBA	TBA			TBA	TBA	Donahue D								
EMSP 2166 Paramedic Practicum IV																
30290 001 Lab		TBA	TBA			TBA	TBA	Findley P								
EMSP 2167 Paramedic Practicum V																
30291 001 Lab		TBA	TBA			TBA	TBA	Findley P								
EMSP 2243 Assessment Based Management																
30292 061 Lecture/Lab		MTW	05:30-08:30 p.m.		T	253	Shelton R									
EMSP 2444 Cardiology																
30295 062 Lecture		MTWR	08:30-09:50 a.m.		T	253	Timmons J									
30296 063 Lab		MTWR	10:00-12:00 p.m.		T	253	Timmons J									
Nursing, Associate Degree (May 17–July 9, 2010)																
RNSG 0090 ADN Student Development																
30390 001 Lecture		TBA	TBA			TBA	TBA	Seeton R,								
RNSG 1160 Clinical Nursing																
30232 001 Lab		TBA	TBA			T	352	Dublin K								
30559 061 Lab		TBA	TBA			TBA	TBA	Christiansen G								
RNSG 1327 Transition from Vocational to Professional Nursing																
30233 001 Lecture/Lab		TBA	TBA			T	352	Dublin K, Seeton R,								
30560 061 Lecture/Lab		TBA	TBA			TBA	TBA	Christiansen G								
Radiologic Technology (May 17–August 12, 2010)																
RADR 2233 Advanced Medical Imaging																
30224 001 Lecture		R	09:00-12:00 p.m.		T	307	Stallings N									
RADR 2235 Radiologic Technology Seminar																
30227 001 Lecture		W	09:00-12:00 p.m.		T	307	Stallings N									
RADR 2266 Practicum III—Medical Radiologic Technology																
30228 001 Lab		MWF	07:00-03:30 p.m.		TBA	TBA	Travis K									
RADR 2267 Practicum VI—Medical Radiologic Technology																
30229 001 Lab		TR	07:00-03:30 p.m.		TBA	TBA	Travis K									
RADR 2336 Special Patient Applications																
30230 001 Lecture		T	09:30-12:30 p.m.		T	307	Travis K									
30231 011 Lab		TBA	TBA			TBA	TBA	Travis K								
Welding Technology (May 24–July 1, 2010)																
WLDG 1327 Welding Codes																
30490 001 Lecture/Lab		MTWR	07:30-10:00 a.m.		STC	TBA	Staff									
30491 060 Lecture/Lab		MTWR	05:00-07:30 p.m.		STC	TBA	Staff									
WLDG 2447 Advanced Gas Metal Arc (MIG) Welding																
30526 001 Lecture/Lab		MTWR	07:30-12:00 p.m.		STC	TBA	King J									
30527 060 Lecture/Lab		MTWR	05:00-09:30 p.m.		STC	TBA	Emmons G									

TENTATIVE CLASS SCHEDULE

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)
SUMMER LONG SESSION (June 7 – August 12)							
Automotive Technology (June 7–August 12, 2010)							
AUMT 1380		Cooperative Education—Automobile/					
Automotive Mechanics Technology/Technician							
30300 001 Lecture/Lab		TBA	TBA		STC	TBA	Harriman D
Business Administration							
ACCT 2401		Principles of Accounting I—Financial					
Internet-Based Course							
30216 500 Lecture/Lab		Internet					Welch D
ACCT 2402		Principles of Accounting II—Managerial					
Internet-Based Course							
30217 500 Lecture/Lab		Internet					Scarborough M
Computer Information Systems							
BCIS 1405		Business Computer Applications					
Internet-Based Courses							
30328 500 Lecture/Lab		Internet					Morris D
30329 501 Lecture/Lab		Internet					Staff
COSC 1300		Introduction to Computing					
Internet-Based Courses							
30586 500 Lecture/Lab		Internet					Staff
30587 501 Lecture/Lab		Internet					Staff
30588 502 Lecture/Lab		Internet					Staff
ITSC 2386		Internship—Computer Information Sciences, General					
30330 001 Lab		TBA	TBA		TBA	TBA	Byrd B
Child Development							
CDEC 2326		Administration of Programs for Children I					
30574 570 Lecture/Lab		T	06:30-09:30 p.m.		RTDC 136		Sitton L
Journalism							
COMM 1307		Introduction to Mass Communication					
Internet-Based Course							
30544 500 Lecture		Internet					Smith V
COMM 2289		Academic Co-op Communication					
30400 002 Lab		TBA	TBA		TBA	TBA	Krantz L
Human Services: Addiction Counselor Training Program							
DAAC 2367		Practicum—Alcohol/Drug Abuse Counseling					
30463 081 Lab		TBA	TBA		TBA	TBA	Rand S
Health Information Technology							
HPRS 1105		Essentials of Medical Law/Ethics for Health Professionals					
Internet-Based Courses							
30584 500 Lecture		Internet					Ludovico L
30585 501 Lecture		Internet					Ludovico L
HPRS 1201		Introduction to Health Professions					
Internet-Based Courses							
30581 500 Lecture/Lab		Internet					Ludovico L
30582 501 Lecture/Lab		Internet					Ludovico L
Medical Office Management							
POFM 2380		Co-op Education Medical Administrative Assistant					
Internet-Based Course							
30519 500 Lab		Internet					Gainer L
Office Technology							
ITSW 1301		Introduction to Word Processing					
Internet-Based Course							
30517 500 Lecture/Lab		Internet					White J
POFT 1301		Business English					
Internet-Based Course							
30516 500 Lecture		Internet					Booth J

If you are unable to late register at your designated time, you will be permitted to enter once your time has passed. Students are allowed to register at their designated time or any time thereafter during posted registration hours.

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)
TYLER JUNIOR COLLEGE—JACKSONVILLE							
Summer Session I (June 7–July 8, 2010)							
ENGL 1301		Composition I					
30557	J01	Lecture	MTWR	08:00-10:00 a.m.	JVille	9	Pryor C
ENGL 2332		World Literature I	MTWR	10:15-12:15 p.m.	JVille	9	Pryor C
30558	J01	Lecture	MTWR	05:30-07:30 p.m.	JVille	6	Staff
MATH 1314		College Algebra	MTWR	02:45-04:45 p.m.	JVille	6	Staff
30562	J01	Lecture	MTWR	07:00-09:00 p.m.	JVille	9	Ippolito A
Summer Session II (July 12–August 12, 2010)							
ENGL 1302		Composition II	MTWR	08:00-10:00 a.m.	JVille	9	Pryor C
40273	J01	Lecture	MTWR	08:00-10:00 a.m.	JVille	6	Staff
MATH 1332		Contemporary Mathematics I	MTWR	05:30-07:30 p.m.	JVille	6	Staff
40276	J01	Lecture	MTWR	07:00-09:00 p.m.	JVille	9	Ippolito A
SPCH 1315		Public Speaking	MTWR	07:00-09:00 p.m.	JVille	9	Staff
40277	J01	Lecture	MTWR	07:00-09:00 p.m.	JVille	9	Ippolito A
TYLER JUNIOR COLLEGE—LINDALE							
Summer Session I (June 7–July 8, 2010)							
BIOL 2404		Introduction to Human Anatomy and Physiology					
30552	L01	Lecture	MTWR	12:30-02:30 p.m.	Lndale1		Staff
30553	L11	Lab	MTWR	02:45-05:15 p.m.	Lndale1		Staff
ENGL 1301		Composition I					
30369	L01	Lecture	MTWR	08:00-10:00 a.m.	Lndale1		Bailey J
ENGL 1302		Composition II	MTWR	10:15-12:15 p.m.	Lndale1		Bailey J
30370	L01	Lecture	MTWR	02:45-04:45 p.m.	Lndale1		Ramsey M
ENGL 2332		World Literature I	MTWR	12:30-02:30 p.m.	Lndale1		White K
30521	L01	Lecture	MTWR	01:10-03:10 p.m.	Lndale1		Staff
GOVT 2305		Federal Government	MTWR	08:00-10:00 a.m.	Lndale1		Staff
30551	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
HIST 1301		United States History I	MTWR	08:00-10:00 a.m.	Lndale1		White K
30373	L01	Lecture	MTWR	02:45-04:45 p.m.	Lndale1		Staff
MATH 1314		College Algebra	MTWR	10:15-12:15 p.m.	Lndale1		Booth J
30374	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
MATH 1332		Contemporary Mathematics I	MTWR	02:45-04:45 p.m.	Lndale1		Staff
30561	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
PSYC 2301		General Psychology	MTWR	05:30-07:30 p.m.	Lndale1		Staff
30556	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
SPCH 1311		Introduction to Speech Communications	MTWR	05:30-07:30 p.m.	Lndale1		Prince K
Summer Session II (July 12–August 12, 2010)							
ARTS 1301		Art Appreciation					
40226	L01	Lecture	MTWR	10:15-12:15 p.m.	Lndale1		James W
BIOL 2404		Introduction to Human Anatomy and Physiology					
40265	L01	Lecture	MTWR	12:30-02:30 p.m.	Lndale1		Staff
40266	L11	Lab	MTWR	02:45-05:15 p.m.	Lndale1		Staff
ENGL 1301		Composition I					
40246	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Jackson K
ENGL 1302		Composition II	MTWR	08:00-10:00 a.m.	Lndale1		Barnes L
40197	L01	Lecture	MTWR	10:15-12:15 p.m.	Lndale1		Barnes L
ENGL 2332		World Literature I	MTWR	10:15-12:15 p.m.	Lndale1		Staff
40198	L01	Lecture	MTWR	01:05-03:05 p.m.	Lndale1		Staff
ENGL 2333		World Literature II	MTWR	01:05-03:05 p.m.	Lndale1		Staff
40247	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
GOVT 2306		Texas Government	MTWR	05:30-07:30 p.m.	Lndale1		Staff
40286	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
HIST 1302		United States History II	MTWR	05:30-07:30 p.m.	Lndale1		Staff
40287	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
MATH 1314		College Algebra	MTWR	05:30-07:30 p.m.	Lndale1		Staff
40224	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
MATH 1333		Contemporary Mathematics II	MTWR	12:30-02:30 p.m.	Lndale1		Staff
40275	L01	Lecture	MTWR	02:45-04:45 p.m.	Lndale1		Staff
MATH 1342		Elementary Statistical Methods	MTWR	05:30-07:30 p.m.	Lndale1		Staff
40274	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
PSYC 2301		General Psychology	MTWR	05:30-07:30 p.m.	Lndale1		Staff
40270	L01	Lecture	MTWR	05:30-07:30 p.m.	Lndale1		Staff
PSYC 2314		Lifespan Growth and Development	MTWR	08:00-10:00 a.m.	Lndale1		Staff
40269	L01	Lecture	MTWR	10:15-12:15 p.m.	Lndale1		Prince K</

TENTATIVE CLASS SCHEDULE

SUMMER TERM I, 2010

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)	CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)
<h2>Summer Session I</h2>															
<h3>(June 7–July 8, 2010)</h3>															
<h4>Art</h4>															
ARTS 1301 Art Appreciation															
30004 001 Lecture		MTWR	09:10-11:10 a.m.	J	186	Funk D									
Internet-Based Course			Internet				Stewart C								
30005 500 Lecture															
ARTS 1303 Art History I															
Internet-Based Course			Internet				Stewart C								
30509 500 Lecture															
<h4>Business Administration</h4>															
ACCT 2401 Principles of Accounting I—Financial															
30452 001 Lecture/Lab		MTWR	09:10-11:10 a.m.	T	247	Cross S									
		MTWR	11:20-01:20 p.m.	T	106	Cross S									
BUSI 1301 Business Principles															
Internet-Based Course			Internet				Welch D								
30034 500 Lecture															
<h4>Business Management</h4>															
BMGT 1327 Principles of Management															
30599 001 Lecture		MTWR	09:00-11:10 a.m.	T	312	Blaine D									
<h4>Biology</h4>															
BIOL 1408 Biology for Non Science Majors I															
30012 011 Lab		MTWR	09:00-11:30 a.m.	G	103	Staff									
30388 012 Lab		MTWR	12:00-02:30 p.m.	G	103	Staff									
Internet-Based Courses			Internet				Mayfield D								
30011 500 Lecture															
30387 501 Lecture			Internet				Mayfield D								
BIOL 1411 General Botany															
30013 001 Lecture		MTWR	08:30-10:30 a.m.	VC	B	Herington J									
30014 011 Lab		MTWR	11:00-01:30 p.m.	VC	B	Herington J									
BIOL 2401 Anatomy and Physiology I															
30214 001 Lecture		MTWR	11:00-01:00 p.m.	J	1109	Ott M									
30215 002 Lecture		MTWR	11:00-01:00 p.m.	J	1109	Ott M									
30017 021 Lab		MTWR	08:00-10:30 a.m.	G	201	Staff									
30018 022 Lab		MTWR	08:00-10:30 a.m.	G	203	Staff									
30019 023 Lab		MTWR	01:30-04:00 p.m.	G	201	Staff									
30020 024 Lab		MTWR	01:30-04:00 p.m.	G	203	Staff									
BIOL 2404 Introduction to Human Anatomy and Physiology															
30021 001 Lecture		MTWR	11:00-01:00 p.m.	VC	A	Staff									
30023 011 Lab		MTWR	08:00-10:30 a.m.	G	100	Dodson E									
30024 012 Lab		MTWR	01:30-04:00 p.m.	G	100	Dodson E									
Internet-Based Course			Internet				Brach J								
30022 500 Lecture															
BIOL 2406 Environmental Biology															
30025 500 Lecture			Internet				Herington J								
30026 011 Lab		MTWR	11:10-01:40 p.m.	GB	1	Allen L									
BIOL 2420 Microbiology for Non-Science Majors															
30027 001 Lecture		MTWR	11:00-01:00 p.m.	G	204	Rozell J									
30028 002 Lecture		MTWR	11:00-01:00 p.m.	G	204	Rozell J									
30029 011 Lab		MTWR	08:00-10:30 a.m.	G	105	Rozell J									
30030 012 Lab		MTWR	08:00-10:30 a.m.	G	106	Staff									
30031 013 Lab		MTWR	01:30-04:00 p.m.	G	106	Staff									
30032 014 Lab		MTWR	01:30-04:00 p.m.	G	105	Staff									
30033 015 Lab		MTWR	04:15-06:45 p.m.	G	106	Staff									
<h4>Chemistry</h4>															
CHEM 1411 General Chemistry I															
30035 001 Lecture		MTWR	09:10-11:10 a.m.	G	200	Root R									
30036 011 Lab		MTW	12:30-01:30 p.m.	G	200	Root R									
		MTW	01:30-04:00 p.m.	G	223	Root R									
30037 012 Lab		MTW	12:30-01:30 p.m.	G	200	Cook L									
		MTW	01:30-04:00 p.m.	G	225	Cook L									
<h4>Computer Information Systems</h4>															
BCIS 1405 Business Computer Applications															
30010 001 Lecture/Lab		MTWR	09:10-11:10 a.m.	T	306	Staff									
		MTWR	11:20-01:20 p.m.	T	234	Staff									
COSC 1300 Introduction to Computing															
30578 001 Lecture/Lab		MTWR	09:00-01:20 p.m.	T	232	Staff									
Internet-Based Courses			Internet				Staff								
30579 503 Lecture/Lab			Internet				Staff								
30580 504 Lecture/Lab			Internet				Staff								
ITMT 1400 Implementing & Supporting Microsoft Windows XP Professional															
30595 570 Lecture/Lab		WR	09:00-01:20 p.m.</td												

SUMMER TERM I, 2010

TENTATIVE CLASS SCHEDULE

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)	CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)
Government															
GOVT 2305 Federal Government															
30081 001	Lecture	MTWR	07:00-09:00 a.m.	J	187	Jensen A		30366 001	Lab	30366 001	Academic Co-op Communication	TBA	TBA	TBA	Krantz L
30082 002	Lecture	MTWR	09:10-11:10 a.m.	J	187	Ray D									
30083 003	Lecture	MTWR	09:10-11:10 a.m.	J	223	Beange D									
30084 004	Lecture	MTWR	11:20-01:20 p.m.	J	187	Beange D									
Internet-Based Courses															
30086 500	Lecture		Internet			McClendon D									
30087 501	Lecture		Internet			Khosrowshahi									
30088 502	Lecture		Internet			Khosrowshahi									
30089 503	Lecture		Internet			McClendon D									
GOVT 2306 Texas Government															
30093 001	Lecture	MTWR	07:00-09:00 a.m.	J	188	Mowery S		30142 001	Lecture/Lab	MTWR	09:10-11:10 a.m.	P	102	Tindel P	
30094 002	Lecture	MTWR	09:10-11:10 a.m.	J	188	Mowery S		30143 002	Lecture/Lab	MTWR	11:20-01:20 p.m.	P	102	Tindel P	
30095 003	Lecture	MTWR	11:20-01:20 p.m.	J	188	Mowery S		30144 071	Lecture/Lab	MTWR	05:30-07:30 p.m.	P	100	Glanton R	
30572 004	Lecture	MTWR	11:20-01:20 p.m.	J	237	Ray G									
Internet-Based Courses															
30096 500	Lecture		Internet			Khosrowshahi		30145 001	Lecture/Lab	MTWR	07:00-09:00 a.m.	P	001A	Taylor S	
30097 501	Lecture		Internet			McClendon D		30146 002	Lecture/Lab	MTWR	09:10-11:10 a.m.	P	001B	Bellington L	
30343 502	Lecture		Internet			Khosrowshahi		30147 003	Lecture/Lab	MTWR	09:10-11:10 a.m.	P	001A	Taylor S	
30594 503	Lecture		Internet			McClendon D		30148 004	Lecture/Lab	MTWR	11:20-01:20 p.m.	P	001B	Bellington L	
History															
HIST 1301 United States History I															
30101 001	Lecture	MTWR	07:00-09:00 a.m.	J	228	Kirkpatrick I		30151 001	Lecture/Lab	MTWR	07:00-09:00 a.m.	P	201	Blake R	
30102 002	Lecture	MTWR	09:10-11:10 a.m.	J	228	Kirkpatrick I		30152 002	Lecture/Lab	MTWR	09:10-11:10 a.m.	P	201	Blake R	
30103 003	Lecture	MTWR	09:10-11:10 a.m.	J	229	Cross S		30153 003	Lecture/Lab	MTWR	09:10-11:10 a.m.	P	200	Landers B	
30104 004	Lecture	MTWR	11:20-01:20 p.m.	J	229	Cross S		30155 006	Lecture/Lab	MTWR	11:20-01:20 p.m.	P	200	Landers B	
30105 071	Lecture	MTWR	05:30-07:30 p.m.	J	228	Sparks-Krumm		30157 071	Lecture/Lab	MTWR	05:30-07:30 p.m.	P	101	Ward K	
Internet-Based Courses															
30339 500	Lecture		Internet			Kirkpatrick I									
30106 501	Lecture		Internet			Willbanks G									
30107 502	Lecture		Internet			Willbanks G									
HIST 1302 United States History II															
30110 001	Lecture	MTWR	07:00-09:00 a.m.	J	237	Belt D		30162 500	Lecture	Internet					Teffeller G
30111 002	Lecture	MTWR	09:10-11:10 a.m.	J	237	Belt D									
30112 003	Lecture	MTWR	11:20-01:20 p.m.	J	241	Sparks-Krumm									
30113 071	Lecture	MTWR	05:30-07:30 p.m.	J	229	Park H									
Internet-Based Courses															
30115 500	Lecture		Internet			Willbanks G									
30116 501	Lecture		Internet			Willbanks G									
Health and Kinesiology															
HLTH 1305 Personal/Community Health II															
Internet-Based Course															
30546 500	Lecture		Internet			Ludovico L									
KINE 1101 Physical Conditioning															
Internet-Based Course															
30129 500	Lecture/Lab		Internet			Groth J									
Health Information Technology															
HITT 1303 Medical Terminology II															
Internet-Based Course															
30481 500	Lecture/Lab		Internet			Creason C									
HITT 1305 Medical Terminology I															
30524 001	Lecture	MTWR	09:00-11:10 a.m.	T	248	Bailey B									
30525 002	Lecture	MTWR	11:20-01:20 p.m.	T	248	Bailey B									
Internet-Based Courses															
30119 500	Lecture		Internet			Breckel C									
30120 501	Lecture		Internet			Breckel C									
30121 502	Lecture		Internet			Wright N									
30122 503	Lecture		Internet			Wright N									
30398 504	Lecture		Internet			Wright N									
30408 505	Lecture		Internet			Creason C									
Home Economics															
HECO 1322 Nutrition and Diet Therapy															
30100 001	Lecture	MTWR	09:10-11:10 a.m.	T	127	Bibby R									
Internet-Based Course															
30548 500	Lecture		Internet			Bibby R									

TENTATIVE CLASS SCHEDULE

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)
Psychology							
PSYC 2301 General Psychology							
30180 001 Lecture		Internet-Based Courses	MTWR	09:10-11:10 a.m.	J	217	Staff
30181 500 Lecture				Internet			Luke K
30182 501 Lecture				Internet			Luke K
30549 502 Lecture				Internet			Smith C
PSYC 2302 Applied Psychology							
30555 500 Lecture		Internet-Based Course		Internet			Fillion C
30184 001 Lecture	MTWR	09:10-11:10 a.m.	TBA	TBA	Webster O		
30185 002 Lecture	MTWR	11:20-01:20 p.m.	J	216	Webster O		
30186 500 Lecture		Internet-Based Courses		Internet			Ivy J
30187 501 Lecture				Internet			Ivy J
Reading—College Preparatory							
READ 0302 College Preparatory Reading II							
30188 001 Lecture/Lab	MTWR	09:10-11:10 a.m.	J	219	Sebring L		
READ 0303 College Preparatory Reading III							
30189 001 Lecture/Lab	MTWR	11:20-01:20 p.m.	J	219	Johnston S		
Internet-Based Course				Internet			Johnston S
30190 500 Lecture/Lab							
Sign Language							
SGNL 1401 Beginning American Sign Language I							
30193 001 Lecture	MTWR	09:10-11:10 a.m.	RSC	305	Staff		
30194 011 Lab	MTWR	11:20-01:20 p.m.	RSC	305	Staff		
SLNG 2334 American Sign Language V							
30508 001 Lecture	MTWR	09:10-11:10 a.m.	RSC	307	Grona S		
30511 013 Lab	MTWR	11:20-12:20 p.m.	RSC	307	Grona S		
Sociology							
SOCI 1301 Introductory Sociology							
30197 001 Lecture	MTWR	11:20-01:20 p.m.	TBA	TBA	Staff		
Internet-Based Courses							
30198 501 Lecture		Internet					Foster R
30338 500 Lecture		Internet					Foster R
30550 502 Lecture		Internet					Smith C
Spanish							
SPAN 1411 Beginning Spanish I							
30202 001 Lecture/Lab	MTWR	08:00-11:30 a.m.	J	1112	Staff		
Speech							
SPCH 1311 Introduction to Speech Communications							
30203 001 Lecture	MTWR	09:10-11:10 a.m.	WCA	203	Prince K		
30204 002 Lecture	MTWR	11:20-01:20 p.m.	WCA	203	Prince K		
SPCH 1315 Public Speaking							
30423 002 Lecture	MTWR	11:20-01:20 p.m.	WCA	202	Young W		
30539 066 Lecture	MTWR	07:00-09:00 p.m.	FA	101	Ippolito A		
Internet-Based Courses							
30206 500 Lecture		Internet					Hindman M
30207 501 Lecture		Internet					Hindman M
30208 502 Lecture		Internet					Hindman M
SPCH 1321 Business and Professional Communication							
30209 001 Lecture	MTWR	09:10-11:10 a.m.	WCA	202	Fowler A		
Internet-Based Courses							
30211 500 Lecture		Internet					Faulds R
30212 501 Lecture		Internet					Faulds R
30421 503 Lecture		Internet					Faulds R
Student Success—College Preparatory							
CPSS 0310 Student Success							
30532 001 Lecture	MTWR	09:10-11:10 a.m.	P	106	Johnson P		
Theatre							
DRAM 1310 Introduction to Theatre							
30040 001 Lecture	MTWR	09:10-11:10 a.m.	WCA	JBT	Jones J		
30043 699 Lecture	NYC						Crawford D
Internet-Based Course							
30041 500 Lecture		Internet					Crawford D

All class schedules are subject to change, including assignment of instructors, class locations and cancellations. For a more up-to-date schedule, log on to Apache Access or go to www.tic.edu/onlineschedule.

CRN	SEC	Title	Days	Time	Bldg	Room	Instructor(s)
SUMMER SESSION II							
SPECIAL TERMS (June 21–August 5, 2010)							
Automotive Technology							
AUMT 2421 Automotive Electrical Lighting and Accessories							
40216 001	Lecture/Lab	MTWR	07:00-10:20 a.m.	STC	Harriman D		
		MTWR	10:30-11:35 a.m.	STC	Harriman D		
40217 061	Lecture/Lab	MTWR	05:30-08:50 p.m.	STC	Alikhan M		
		MTWR	09:00-10:05 p.m.	STC	Alikhan M		
Welding Technology (July 5–August 12, 2010)							
WLDG 1412 Introduction to Flux Cored Welding (FCAW)							
40251 001	Lecture/Lab	MTWR	07:30-12:00 p.m.	STC	Baker B		
40252 060	Lecture/Lab	MTWR	05:00-09:30 p.m.	STC	Emmons G		
REGULAR SESSION (July 12–August 12, 2010)							
Art							
ARTS 1301 Art Appreciation							
40002 001	Lecture	MTWR	09:10-11:10 a.m.	J	186	White D	
40003 002	Lecture	MTWR	11:20-01:20 p.m.	J	186	White D	
ARTS 1304 Art History II							
Internet-Based Course							
40187 500	Lecture	Internet				Stewart C	
Business Administration							
ACCT 2402 Principles of Accounting II—Managerial							
40001 001	Lecture/Lab	MTWR	09:10-11:10 a.m.	T	247	Scarborough M	
		MTWR	11:20-01:20 p.m.	T	106	Scarborough M	
Computer Information Systems							
BCIS 1405 Business Computer Applications							
40007 001	Lecture/Lab	MTWR	09:10-01:20 p.m.	T	234	Staff	
COSC 1300 Introduction to Computing							
40280 001	Lecture/Lab	MTWR	09:10-01:20 p.m.	T	232	Staff	
Internet-Based Course							
40284 500	Lecture/Lab	Internet				Staff	
CPMT 1411 Introduction to Computer Maintenance							
40281 001	Lecture/Lab	MTWR	09:10-01:20 p.m.	T	242	Staff	
ITNW 1408 Implementing and Supporting Client Operating Systems							
40285 570	Lecture/Lab	WR	09:00-01:20 p.m.	T	231	Staff	
Biology							
BIOL 1409 Biology For Non Science Majors II							
40009 011	Lab	MTWR	09:00-11:30 a.m.	G	103	Staff	
40195 012	Lab	MTWR	12:00-02:30 p.m.	G	103	Staff	
Internet-Based Courses							
40008 500	Lecture	Internet				Cates C	
40194 501	Lecture	Internet				Cates C	
BIOL 1411 General Botany							
40267 001	Lecture	MTWR	08:30-10:30 a.m.	VC	B	Herington J	
40268 011	Lab	MTWR	11:00-01:30 p.m.	VC	B	Herington J	
BIOL 2402 Anatomy and Physiology II							
40011 001	Lecture	MTWR	11:00-01:00 p.m.	G	204	Betts J	
40012 002	Lecture	MTWR	11:00-01:00 p.m.	G	204	Betts J	
40013 011	Lab	MTWR	08:00-10:30 a.m.	G	201	Staff	
40014 012	Lab	MTWR	08:00-10:30 a.m.	G	203	Staff	
40015 013	Lab	MTWR	01:30-04:00 p.m.	G	203	Staff	
40016 014	Lab	MTWR	01:30-04:00 p.m.	G	201	Staff	
Chemistry							
CHEM 1412 General Chemistry II							
40017 001	Lecture	MTWR	09:10-11:10 a.m.	G	200	Hyatt D	
40018 011	Lab	MTW	12:30-01:30 p.m.	G	200	Hyatt D	
		MTW	01:30-04:00 p.m.	G	223	Hyatt D	
40019 012	Lab	MTW	12:30-01:30 p.m.	G	200	Cook L	
		MTW	01:30-04:00 p.m.	G	225	Cook L	
Criminal Justice							
CRIJ 2313 Correctional Systems and Practices							
40245 001	Lecture	MTWR	09:10-11:10 a.m.	T	200	Waller J	

Shaded room locations indicate classes scheduled at the Skills Training Center (STC) on TJC's West Campus, 1530 SSW Loop 323.